We are excited that you have chosen Porter County Parks to capture those moments in time that mean so much. To help plan your event we have created a list of Frequently Asked Questions.

# 1. Are there tables available and what size are they?

Yes there are tables available. Enough to seat 40 to 90 guests respective to the venue you are renting.

## 2. How big are the tables?

Our tables are 6 ft. round tables that will seat 8 people comfortably. Upon request we also have 6 ft. rectangular tables useful for food and gift tables.

## 3. What time can we enter the Venue?

Our rentals are by the day so you can enter the building as early as 6 am.

## 4. Can we decorate?

Yes you can decorate but we ask that you not use any nails, or tacks. Tape is acceptable but not on the plaster walls. Please find an alternative to heavily tacky tapes as they will tear the paint off the wall when removed.

#### 5. Can we have balloons?

Balloons filled with helium are acceptable only if the ceiling height in the venue is not vaulted. Unfortunately helium balloons rise to the occasion but once they have gotten lose they are difficult to retrieve. When they decide to return we don't want to have them be an unwelcome guest at another renter's event. Pictures are a way to capture the wonderful memories of the special day. Having an impromptu falling balloon could potentially take that moment from the next renter. We prefer you find alternative ways to use balloons at your event if at all possible.

# 6. Is there a stove and refrigerator?

Yes, there is a stove\*, refrigerator and microwave available at Brincka Cross and Horton Children's

# 7. What do we do with our garbage?

There are dumpsters located on property at Sunset Hill Farm for garbage to be pulled and disposed of. Brincka Cross does not have dumpsters so the garbage will need to be taken and disposed of off property. You are welcome to bring it to Sunset Hill's dumpsters or dispose of it through your home service.

## 8. How do we reach you on the weekends if there is a problem?

We make every effort to make sure your rental is complete before the day of your event. The Park staff is not available on weekends so you will not be able to contact us after hours. Please make sure you have asked all the questions and covered all your needs prior to that day.

<sup>\*</sup>The stove at Brincka Cross Gardens is not operational\*